



Agency Bulletin: AGNAT-2022-011

Date: July 7, 2022

To: FNTI Agent Main & Billing Contacts

From: FNTI Agency Department

RE: **New Payment Process**

First National Title has a new process for sending premium, production, and other miscellaneous payments. Checks can now be mailed to a PO Box or shipped overnight to a Lockbox. Below is an example of the email message you will see with your premium and/or production statement notifications. You will still need to include specific file numbers that are included in the payment.

Contact your agency manager or Invoices@FNTI.com any questions you have concerning the new payment process.

PREMIUM AND PRODUCTION STATEMENT EMAIL MESSAGE

Attached is your statement summarizing all open items as of the statement date, including any open credits from payments received.

When making payments, please provide information indicating which files or invoices you would like to pay. If using our online portal "Pay on Account" feature, email included files or invoices to invoices@fnti.com.

Physical Payments Update:

Please note that we now have two PO boxes for Payments. There is a PO Box for Premium, and separate PO Box for Production, Policy Typing and other miscellaneous Payments:

First National Title Ins – **Premium**
PO BOX **679737**
DALLAS TX 75267-9737

First National Title Ins - **Production**
PO BOX **679744**
DALLAS TX 75267-9744

The above addresses are for First Class Mail only. All Overnight Mail by special couriers (FedEx, UPS) should be sent to the actual site address listed below and should reflect the Lockbox Number and Name

FIRST NATIONAL TITLE INS – **PREMIUM**
LOCKBOX NUMBER 679737
1200 E CAMPBELL RD STE 108
RICHARDSON TX 75081

FIRST NATIONAL TITLE INS – **PRODUCTION**
LOCKBOX NUMBER 679744
1200 E CAMPBELL RD STE 108
RICHARDSON TX 75081

Important Contact Details:

Policy Remittance Reports & Policy Data: PolicyDepartment@FNTI.com

Invoice & Payment Questions: Invoices@FNTI.com

Account Portal Access: AgencySupport@FNTI.com

First Time Portal Access, Onboarding & Education: April.Roberts@FNTI.com

Thank you for your business and for being a part of the FNTI family!